



Position Description

Job title: Community Health Nurse (CARE)

Date revised: July 14, 2006

Reports to: Director of CARE

Classification: Non-Exempt

The primary responsibilities of this position are:

- Performs a variety of nursing and social work functions involving the management of complex cases and may involve lead work.
- Develop and implement methods for coordinating and evaluating nursing and social work and case management services that are carried out in diverse settings such as client homes, public agencies, churches, community based organizations, etc.
- Provide direct and indirect supervision of staff to ensure that standards of practice are met in work with individual clients and their families. Supervision includes training and evaluation of lower level case management personnel.
- Explores and determines health care and other options in counseling individuals, families and groups in confronting and resolving medical, emotional and psychosocial problems.
- Participates in staff, community, professional and inter-agency meetings and conferences.
- Documents case management assessments, activity, treatment plans and resolutions; prepares narrative and statistical reports.

Minimum Qualifications

- A Bachelor's degree in nursing from an accredited college or university.
- Current licensure as a Registered Nurse in the State of Maryland.
- A minimum of one year related experience
- Relevant clinical experience providing services to pregnant women and/or infants, preferably in a public health/community setting.
- Good planning and organizational skills
- Well developed interpersonal & communication skills
- Professional appearance and demeanor
- Computer literate specifically MS Word, Excel, Access, and Outlook.